

WorldShare Collection Manager

# Edit WorldCat knowledge base collections with user interface

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# Agenda

- Introduction to WorldCat knowledge base
- Login and navigate Collection Manager
- Search in Collection Manager
- Select and edit existing collections
- Create new collections
- Activity History
- Support and resources

# WorldCat knowledge base

Combines data about your library's electronic resources to make your collections easier to find, share, manage and use.



## Find

Easy access to e-resources in search results, Open URL link resolution, and A-Z journal list

## Share

Quick and easy sharing of your electronic content

## Manage

Manage budgeting, ordering and acquisition of electronic resources

## Use

Rights management, usage statistics and link resolution of electronic materials

# WorldCat knowledge base contains...

Providers	Collections	Titles
Provider name	Collection name	Item-level title
URL to provider home page	Provider ID	Identifier (ISSN/ISBN/OCLC #)
	Link Scheme	Coverage information
	Link to collection URL	Link to item-level URL

# Typical knowledge base workflow

- Select existing collection



- Create a new collection



# Access Collection Manager

- Your library's URL to WorldShare Collection Manager

[https://\*yourinstitution\*.share.worldcat.org/wms/](https://<i>yourinstitution</i>.share.worldcat.org/wms/)

# Recommended Web browsers



Edge

Chrome

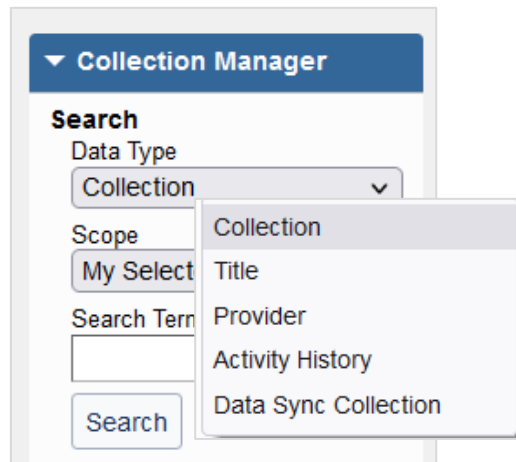
Firefox

Safari

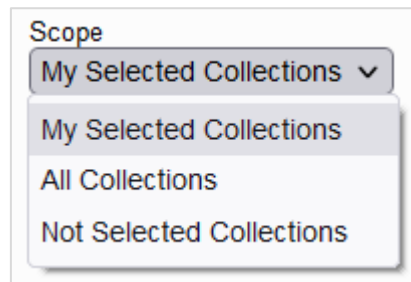
Latest versions of these browsers

# Search in Collection Manager

- Search by *Data Type*
  - Collection
  - Title
  - Provider
  - Activity History
  - Data Sync Collection
- Limit by *Scope*
  - My Selected Collections
  - All Collections
  - Not Selected Collections
- **Filter** by search results



The screenshot shows the 'Collection Manager' search interface. It features a 'Search' section with a 'Data Type' dropdown menu currently set to 'Collection'. A dropdown menu is open, listing the following options: 'Collection', 'Title', 'Provider', 'Activity History', and 'Data Sync Collection'. Other visible fields include 'Scope' (set to 'My Select'), 'Search Term' (empty), and a 'Search' button.



The screenshot shows the 'Scope' dropdown menu in the search interface. The menu is open, displaying the following options: 'My Selected Collections' (which is the selected option), 'All Collections', and 'Not Selected Collections'.



# Let's take a look



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# Add knowledge base collections

- Automatic loading of library-specific collections from provider
- **Select or edit existing knowledge base collections**
- **Create new local knowledge base collections**

# Select an entire collection

1. Log on to the WorldShare interface
2. Click ***Metadata*** link
3. Click ***Collection Manager***
4. Search for the collection
5. Review collection content
6. Click **Select** collection

# Select a subset of titles

1. Log in to the WorldShare interface
2. Click ***Metadata*** link
3. Click ***Collection Manager***
4. Search for the collection
5. Search for the title(s)
6. Review title information
7. Select title(s) manually

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# When to create new collections

- Small custom or niche collections
- Print serials you want represented in the knowledge base
- eBook or eJournal collections not available in global knowledge base
- Database-only collections



# Create a new collection

1. Log on to the WorldShare interface
2. Click **Metadata** link
3. Click **Collection Manager**
4. Add a new knowledge base collection
  - Database-only collection
5. Add title-by-title

# Link schemes

- Link schemes are need to resolve to full-text for articles
- OCLC will try to create a link scheme for your new knowledge base collections
- Send the following information to [support@oclc.org](mailto:support@oclc.org)
  1. Provider Name, Collection Name, and Collection ID
  2. A sample search from your current provider that resolves to full-text
  3. A username and password that will allow OCLC to proxy through to the full-text



# Let's take a look



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<https://oc.lc/support>

1-800-848-5800



OCLC support regions		
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Australia and New Zealand <a href="#">Support availability</a>	OCLC Support—Australia and New Zealand Level 8, 310 King Street Melbourne 3000, Victoria AU	T: 1300 260 795 (local call w Or: +61 (0) 3 9929 0800 <a href="#">Send an email</a> <a href="#">Submit/View requests</a>
United States	OCLC Support—United States 6565 Kilgour Place Dublin, Ohio 43017 US	T: 1-800-848-5800 (toll free in USA and Canada) Or: +1-614-793-8682 <a href="#">Send an email</a> <a href="#">Submit/View requests</a>

# Thank You!

Please remember to fill out the evaluation for this class

- Instructor: Mindy Tran
- Category: Cataloging and Metadata
- Class name: **Edit WorldCat knowledge base collections with user interface**

Training questions? Contact OCLC Training [training@oclc.org/](mailto:training@oclc.org)