

Introduction to Tipasa®

Rick Newell
Senior Product Trainer
OCLC

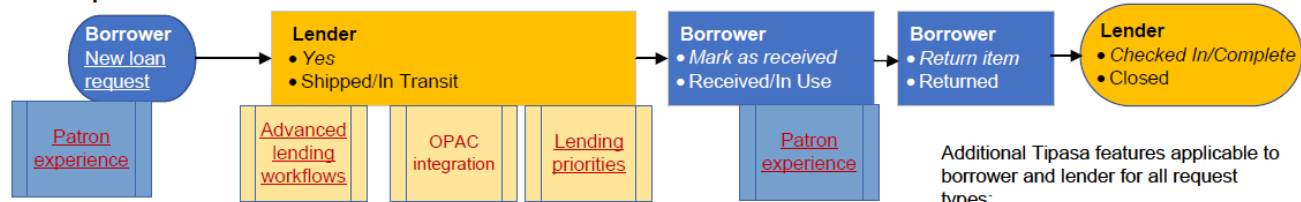


Learning objectives

After this session, you should be able to describe the major staff and patron features and functions of Tipasa and how they relate to common borrowing and lending workflows. This includes:

- My Account
- patron request workforms
- automations
- advanced lending workflows
- lending priorities
- copyright management
- proven senders
- document delivery
- notifications

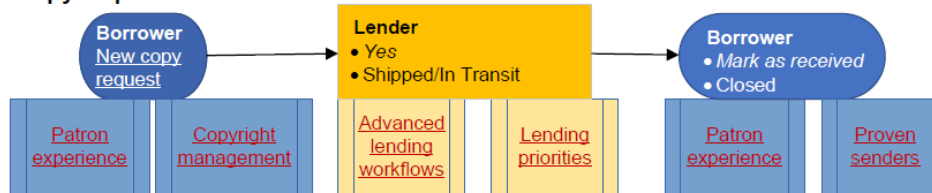
Loan request



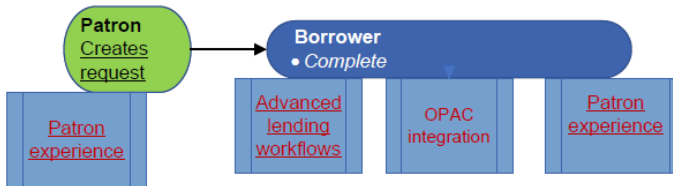
Additional Tipasa features applicable to borrower and lender for all request types:

- Tags and staff notes
- Automations
- Export
- Reports available through OCLC Usage Statistics, WorldShare Reports, and WorldShare Report Designer

Copy request



Document delivery



Legend

Tipasa features

- Borrowing library staff action
- Lending library staff action
- Patron experience
- Automatic system action

See
Learner
Guide

REQUEST LIFE CYCLE (BORROWING LIBRARY)

Life cycle for a loan request

Patron completes request form for a book

Create Request: **BOOK** JOURNAL ARTICLE VIDEOS

* Required field

About my item

Title: *

John Adams

10/500

Publisher:

Simon & Schuster

Date:

[2001]

Title of chapter:

0/500

How did you find this item?

Author:

McCulloch

Place of Pub:

New York

ISBN:

9780684

OCLC#:

4582797

About my request

Service Type: *

LOAN

Amount Willing to Pay:

Pickup Location:

Riverside Campus Library

Needed before (yyyyymmdd):

mm/dd/yyyy

Comments:

0/500

Edition:

Any

Recent

This

My address and contact information

First Name: *

Jordan

Last Name: *

James

Bronco ID: *

78459237

E-mail Address: *

jamesj@notreal.edu

Mobile Phone:

Faculty: Please enter your campus mail stop.

Life cycle for a loan request

- Tipasa® Home
- Discover Items
- Find Patrons
- Borrowing Requests**
 - Copyright (3)
 - New For Review (8)**
 - Not Reviewed (6)
 - Reviewed (2)
- Produced (15)
- Awaiting Response (1)
- In Transit (3)
- Unfilled (1)
- Received? (2)
- Expired (10)
- Received (7)
- Received/In Use (7)
- Overdue (6)

Tipasa® Home

Search for requests

Request ID

Active Requests Closed Requests

Frequently Used Tags

All Tags (4)

Quick Links

Borrowing:

- [Copyright \(3\)](#)
- [New For Review \(8\)](#)**
- [Not Reviewed \(6\)](#)
- [Reviewed \(2\)](#)
- [Produced \(15\)](#)
- [In Transit \(3\)](#)
- [Received? \(2\)](#)
- [Expired \(10\)](#)
- [Unfilled \(1\)](#)
- Received**
- [Overdue \(6\)](#)
- Returned**

Lending:

- Supplied**
- [Overdue \(1\)](#)
- Returned**

Document Delivery:

Other:

- [OCLC Policies Directory](#)
- [OCLC Service Configuration](#)
- [OCLC Usage Statistics](#)
- [OCLC Article Exchange](#)
- [Resource Sharing News](#)
- [WS ILL Training Resources](#)
- [OCLC Community Center](#)

Borrower: New for Review

Life cycle for a loan request

Borrower: New
for Review



Need help? OCLC Training
[User support info](#)

Interlibrary Loan Analytics Admin

Tipasa® Home

Discover Items

Find Patrons

Borrowing Requests

Copyright (3)

New For Review (8)

Not Reviewed (6)

Reviewed (2)

Produced (15)

Awaiting Response (1)

TPU Reg ID: 38998

Borrowing Requests: **New For Review (8)**

Export All

Results 1 - 8 of 8

Rows

ID	Status	Media Type	Title	Patron	Date Requested	Need Before	Tags
203424445	Not Reviewed		John Adams /	James, Jordan	06/25/20	07/24/20	
203022935	Reviewed		IEEE journal of biomedical and health informatics.	Kaufman, Kelly	05/13/20	07/25/20	
203022913	Reviewed		English journal.	Lambert, Linda	05/13/20	07/25/20	

Life cycle for a loan request

207834242: John Adams /

Send Request Change Fulfillment Type Cancel Request

Apply constant data: Action Note

Request Purchase Staff Notes 0

Request Details (Request ID 207834242)

Patron Summary

Source PATRON
Status Not Reviewed
Title / Journal John Adams /
Uniform Title
Author Dav
Publisher New
SBN 978
SSN

Lending Libraries (EAU, VCN, TWP, MFS, PZY, VCB, VLR, VLO, VEM, VNS, VEH, VLC, PSH, PZN, VRA)

Borrowing Library (TPU)

Electronic Delivery
Preferred
Alternate
Alternate

Shipping
Ship To Interlibrary Loan
Address TPU Training Library
155 Bovet Road Suit
City San Mateo
State/Province California
Country United States
Postal Code

Lender String
EAU, VCN, TWP, MFS, PZY, VCB, VLR, VLO, VEM

Lender

Borrower (if ARM has built a smart lender string and applied constant data)

Request History

Automation History

Date	Note
2021-04-28 21:17:50	1. Request matched profile LOAN.
	2. WCL deflected due to Request Type.
	3. EOP deflected due to Request Type.
	4. VRA deflected due to Request Type.
	5. MRB deflected due to Request Type.
	6. VJ2 deflected due to Format Type.
	7. Produce option off

Life cycle for a loan request

203424445: John Adams /

Send Request Change Fulfillment Type

Cancel Request

Apply constant data:

Actions:

Request Purchase Staff Notes

Borrower:

- Search WorldCat if necessary
- Build lender string
- Apply constant data if appropriate

Request Details (Request ID 203424445)

Patron Summary

Source	PATRON
Status	Not Reviewed
Title / Journal	John Adams /
Uniform Title	
Author	David McCullough
Publisher	New York : Simon & Schuster, 2008
ISBN	9781416575887
ISSN	
OCLC	920214666

[View Holdings](#)

[Search my library's online catalog](#)

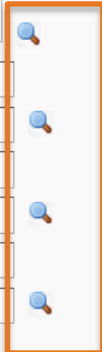
Local ID

Open Access
No links found

[Search Google Scholar](#)

[Search Google Books](#)

[Search Google](#)



Life cycle for a loan request

Borrower: Results of WorldCat search

- Click title for more info
- OR select holdings manually
- OR apply Custom Holdings

Search: ISBN = 9781416575887 (All WorldCat)

Advanced Search

Results 1 - 7 of 7

Sort by Library Count (Highest First)

<p>John Adams by McCullough, David G Print book, English Publisher: New York : Simon & Schuster, [2001] ISBN#: 0684813637 OCLC#: 45827978 Search for versions with same title and author</p>	<p>Not Held by my library State Holdings Regional Holdings All Holdings (4825)</p>	<p>Filter by: Custom Holdings Path FREEBKS Year: [] Volume: [] Go</p>
<p>John Adams by McCullough, David G Print book, English, Simon & Schuster trade paperback edition. Publisher: New York : Simon & Schuster Paperbacks, 2008. ISBN#: 9781416575887 (pbk.) OCLC#: 191069913 Search for versions with same title and author</p>	<p>Not Held by my library State Holdings Regional Holdings All Holdings (310)</p>	<p>Filter by: Custom Holdings Path Select Year: [] Volume: [] Go</p>
<p>John Adams by McCullough, David</p>		<p>Filter by: Custom Holdings Path</p>

Life cycle for a loan request

Borrower: Update request to apply lender string

i John Adams (45827978)

Author McCullough, David G

Type

Publisher New York : Simon & Schuster, [2001]

OCLC Number 45827978

[Search my library's online catalog](#)

Lender String [clear](#)

Quantity

Filter by:

Results 1 - 100 of 494

Rows

Life cycle for a loan request

Borrower:

- Make any necessary edits
- **Send Request**

203424445: John Adams Previous R

Send Request

Apply constant data:

Actions:

Request

Request Details (Request ID 203424445)

Patron Summary

Source	PATRON
Status	Not Reviewed
Title / Journal	<input type="text" value="John Adams"/>
Uniform Title	<input type="text"/>
Author	<input type="text" value="McCullough, David G"/>
Publisher	<input type="text" value="New York : Simon & Schuster, [2001]"/>
ISBN	<input type="text" value="0684813637 ; 9780684813639 ; 9781416575887 ; 141657588X ; 978"/>
ISSN	<input type="text"/>
OCLC	<input type="text" value="45827978"/> View Holdings
DOI	<input type="text"/>

[Search my library's online catalog](#)

Local ID


Open Access
No links found

[Search Google Scholar](#)
[Search Google Books](#)
[Search Google](#)

Life cycle for a loan request


203424445: John Adams

Did you receive this item?

Date received:  Options: Print Book Straps/Stickers

Request

Request Details (Request ID 203424445)

 Patron Summary

Source	PATRON
Status	In Transit
Lenders	*TPV

Borrower: Book arrives in mail.

- Scan request barcode
- Print Book Straps/Stickers if needed
- Mark as Received

Life cycle for a loan request

Jordan James

[View Profile](#)

Patron: Request status updated in My Account; patron receives notification

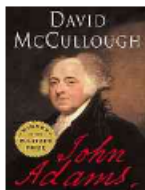
[REQUESTS](#) [SAVED SEARCHES \(0\)](#) [PROFILE](#)

Title	Submitted Date	Status
-------	----------------	--------

Select All

[CANCEL REQUESTS](#)

[CREATE REQUEST](#)



[John Adams](#)

David G McCullough
New York : Simon & Schuster, 2001

05/24/2011
[Request Details: 208165676](#)

Due 07/24/2011

[RENEW REQUEST](#)

[REQUEST AGAIN](#)

Book

The item you requested

ILL Request Number: 203424445
Title: John Adams
Author: McCullough, David G
Publisher: New York : Simon & Schuster, [2001]

is now ready for pickup at Main Library. If you did not specify a location, or if you have any questions, please contact the Interlibrary Loan staff at Training Library at 360-555-0143.

Please return this item by 7/17/11. If you need a renewal, you can request this by logging into your account at <https://38998.account.worldcat.org/profile> and clicking the "Renew Request" button.

If you have questions, contact us: ill@library.org or 360-555-0143.

Life cycle for a copy request

Create Request: BOOK **JOURNAL ARTICLE** VIDEOS

* Required field

About my item

Journal Title: *
Performance improvement /
25/500

Date: *
Sept 2006

Where did you learn about this item?
0/500

Volume:
45

Issue/Number:
8

Page Numbers: *
26-30

Title of article: *
Got tools?: the blended learning analysis and design
expediter
63/500

Author of article:
Jim Elsenheimer
15/500

ISSN:
1930-8272

OCLC#:
60626683

Digital Object Identifier:

PMID:

About my request

Service Type: *
COPY

Needed before (yyyymmdd):
mm/dd/yyyy

First of Billing to Pay: Comment

Patron completes request form for a journal article

Copy requests can be “automatic”

- If request matches an applicable automation...
- And a Proven Sender fills the request using Article Exchange...
- Then patron is notified and can access article in My Account
- Without intervention by borrowing library staff

Life cycle for a copy request

Angela Anderson

[View Profile](#)

Article available in My Account;
patron receives notification

REQUESTS

SAVED SEARCHES (0)

PROFILE

Title

Submitted Date

Status

Select All

CANCEL REQUESTS

CREATE REQUEST



Performance improvement quarterly.

Got tools?: the blended learning analysis and design expediter
v45 n8 (Sept 2006): 26-30
Jim Elsenheimer
Tallahassee, FL : Learning Systems Institute, Florida State University in cooperation with the National Society for Performance & Instruction, ©1988-

Article

05/25/20

[Request Details: 208177705](#)

Available to view

You have 5 views left. Link expires
06/24/20

REQUEST AGAIN

Life cycle for a Document Delivery request

Create Request: ARTICLE **BOOK** OTHER

* Required field

About my item

Title: *

Biophilic and bioclimatic architecture : analytical therapy for the next generation of passive sustainable architecture

119/500

Author: *

Amjad Almusaed

15/500

Publisher:

Springer

Place of Publication:

New York

New York :

9781849965330

Date:

2011

Where did you learn about this item?

0/500

Title of chapter:

0/500

OCLC#:

ISSN:

About my request

Service Type: *

LOAN

Needed before (yyyymmdd):

mm/dd/yyyy

Patron completes request form (in this example, for a book)

Life cycle for a Document Delivery request

WorldShare[®] Need Help?
User support info

Interlibrary Loan | Admin | Metadata

Tipasa™ Home

- Discover Items
- Find Patrons
- Borrowing Requests
- Document Delivery**
 - New (3)
 - New - Loans (3)
 - Create Request
- Lending Requests
- Purchasing Requests
- Print Queue (11)

Interlibrary Loan Prime Home

Search for requests

Request ID

Active Requests Closed Requests

Frequently Used Tags

There are no tags for this institution. Please create a tag upon reviewing a request.

Quick Links

Borrowing: <ul style="list-style-type: none">AE Alert (1)Copyright (1)New For Review (3)<ul style="list-style-type: none">Not Reviewed (1)Reviewed (2)Produced (1)<ul style="list-style-type: none">In Transit (1)Received? (1)Received<ul style="list-style-type: none">Overdue (5)Returned	Lending: <ul style="list-style-type: none">Can You Supply? (7)<ul style="list-style-type: none">New - Copies (4)New - Loans (3)SuppliedReturned<ul style="list-style-type: none">Returned/In Transit (1)Returned/Complete? (1)	Document Delivery: <ul style="list-style-type: none">New (3)New - Loans (3) Other: <ul style="list-style-type: none">OCLC Policies DirectoryOCLC Service ConfigurationOCLC Usage StatisticsOCLC Article ExchangeResource Sharing News
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Borrower: If request matches appropriate automation, it goes to Document Delivery queue

Life cycle for a Document Delivery request

203426430: Biophilic and bioclimatic architecture : analytical therapy for the next generation of passive sustainable architecture /

Previous Request Next Request

Mark as Complete Change Fulfillment Type Cancel Request

Actions: Mark as Verifying Note Save Reset Email Print Now

Mark as Verifying
Mark as Retrieving
Mark as Scanning
Mark as Packaging

Request Purchase Staff Notes 0

Request Details (Request ID 203426430)

Patron Summary

Source PATRON
Status Delivering

Fulfillment Type Document Delivery

Title / Journal Biophilic and bioclimatic architecture : analytical therapy for the next generation of passive sustainable architecture /

Uniform Title

Author Amjad Almusaed

Publisher London ; Springer, 2010

ISBN 9781849965330

ISSN

Local ID Main Branch MAIN-Stacks, Main Branch MAIN-Stacks, NA2542.36 .A426 2010

Open Access No links found

Local Holdings

Branch Main

Shelving Location Main

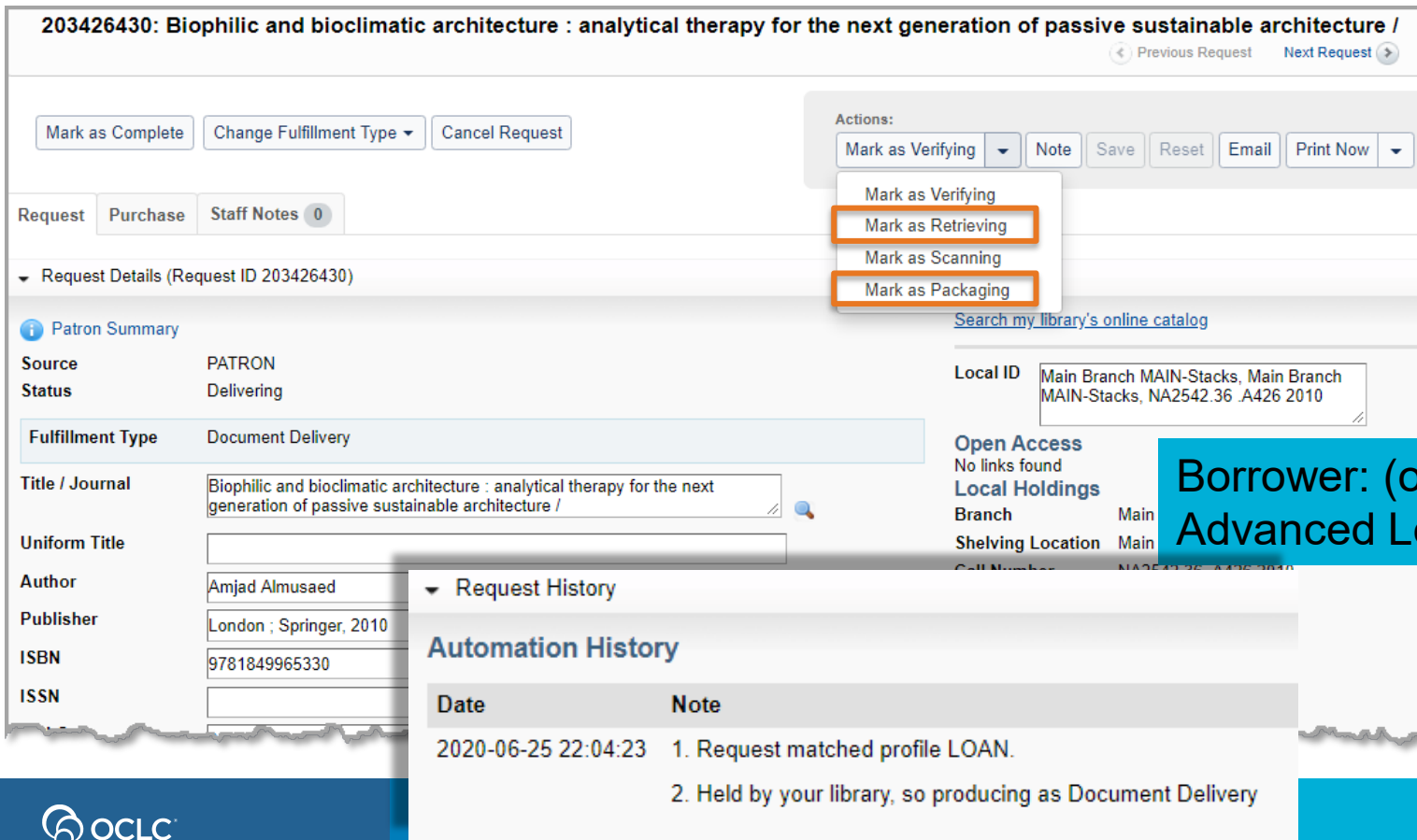
Call Number NA2542.36 .A426 2010

Borrower: (optional): Use Advanced Lending queues

Request History

Automation History

Date	Note
2020-06-25 22:04:23	1. Request matched profile LOAN. 2. Held by your library, so producing as Document Delivery



Life cycle for a Document Delivery request

▼ Patron (Vinson, Victor)

[View Patron](#)

Name: Vinson, Victor

ID: vvinson

Status:

Department:

Address: 220 West Mercer Street

City: Seattle

State/Province: Washington

Country: United States

Postal Code: 98119

Phone:

Email: vvinson@notreal.edu

Fax:

Pickup Location: Select or add

Notes: Distance ed student; please mail.

Borrower: Mark as Complete

203426430: Biophilic and bioclimatic architecture : analytical therapy for the next generation of architecture /

[Mark as Complete](#) [Change Fulfillment Type](#) [Cancel Request](#)

Actions: [Mark as Verifying](#) [Note](#) [Save](#) [Res](#)

Request [Purchase](#) [Staff Notes](#) 0

▼ Request Details (Request ID 203426430)

[Patron Summary](#)

Source	PATRON
Status	Delivering
Fulfillment Type	Document Delivery
Title / Journal	Biophilic and bioclimatic architecture : analytical therapy for the next generation of passive sustainable architecture /

Local ID: Main Branch
Branch MAIN
A426 2010

Open Access
No links found
Local Holdings
Branch
Shelving Location

Life cycle for a Document Delivery request

CHECKOUTS (0)

REQUESTS

FEES (\$5.00)

SAVED SEARCHES (0)

PROFILE

Title

Submitted Date

Status

Select All

CANCEL REQUESTS

Status updated in My Account

CREATE REQUEST



Biophilic and bioclimatic architecture : analytical therapy for the next generation of passive sustainable architecture

Amjad Almusaed
London ; Springer, 2010

Book

06/25/2020

[Request Details: 203426430](#)

Complete

REQUEST AGAIN

REQUEST LIFE CYCLE (LENDING LIBRARY)

Life cycle for a loan request

WorldShare[®]

Metadata Interlibrary Loan Admin

Tipasa[™] Home

- Discover Items
- Find Patrons
- Borrowing Requests
- Document Delivery
- Lending Requests
- Purchasing Requests
- Print Queue (6)

Lending Priorities:

- Capital City (0)
- Can You Supply? (6)
- Considering - Copies (2)
- Considering - Loans (4)
- Supplied (11)
- Shipped/In Transit (8)
- Overdue (3)

Tipasa Home

Search for requests

Request ID

Active Requests Closed Requests

Frequently Used Tags

TPU

All Tags (2)

Quick Links

Borrowing: Produced (2) Received Returned	Lending: Lending Priorities Can You Supply? (14) Considering - Copies (4) Considering - Loans (10) Supplied Overdue (3) Returned Returned/In Transit (3)	Document Delivery: New (3) New - Loans (3) Other: OCLC Policies Di OCLC Service Con OCLC Usage Stat OCLC A
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Lender: Lending Priorities

Workflow for a loan request (with OPAC integration)

Lender:

1. Automatic catalog lookup shows availability (for a single holding)
2. And populates Local ID with location & call number
3. Add to Book Strap/Sticker Print Queue
4. Mark as Retrieving

The screenshot displays a library system interface with a yellow callout box on the left detailing a four-step workflow. The interface includes a top navigation bar with 'Tipasa® Home' and 'Discover Items'. The main content area shows a request for item 215123012. A 'Lenders' section on the left lists 'Capital City (4)' with buttons for 'Can You Supply? (4)', 'New - Copies (1)', and 'New - Loans (3)'. A 'Request Tags' dropdown is set to 'Choose...'. The central area shows a 'Group Affiliations' section with a 'TEST' dropdown and a 'Print Shipping Labels' checkbox. A 'Max Cost' section on the right lists various actions like 'Mark as Considering', 'Mark as Verifying', 'Mark as Retrieving', 'Mark as Scanning', and 'Mark as Packaging', each with a corresponding 'Print Now' button. A 'Metadata' section on the right lists fields like 'Max Cost', 'Need Before', 'Requested on', 'Referral Date', 'Due Date', 'Item Barcode', and 'Shipped Date'. A 'Local ID' field is populated with 'Main Branch, MAIN-Stacks, LB1062.6.G54 2007'. A 'Local Holdings' section shows the item is available at the Main Branch. A 'Verification' section at the bottom provides catalog details for the book.

TS259 Reg ID: 127968

215123012: Human competence : engineering worthy performance

Previous Request Next Request

Print Shipping Labels

Group Affiliations: TEST

Apply constant data:

Actions:

Note Mark as Considering Save Email Print Now

Mark as Considering Print Now

Mark as Verifying Add To Request Print Queue

4 Mark as Retrieving Add To Book Strap/Sticker Print Queue

Mark as Scanning

3 Mark as Packaging

Max Cost USD 0.00

Need Before 10/03/2022

Requested on 09/02/2022

Referral Date 09/02/2022

Due Date 10/02/2022

Item Barcode

Shipped Date 09/02/2022

Capital City (4)

Can You Supply? (4)

New - Copies (1)

New - Loans (3)

Human competence : engineering worthy perform...

Lenders

Request Tags Choose...

Title Human competence : engineering worthy performance

Author Gilbert, Thomas F

ISBN 9780787996154 0787996157

Publisher San Francisco : Pfeiffer, ©2007.

Format Book

Language English

Preferred edition Any edition

Verification WorldCat (103769424) Physical Description: xxxviii, 376 pages : illustrations ; 24 cm

Search my library's online catalog

Local ID 2 Main Branch, MAIN-Stacks, LB1062.6.G54 2007

Open Access No links found

Local Holdings

Branch Main Branch

Shelving Location MAIN-Stacks

Call Number LB1062.6 .G54 2007

Holdings Source OPAC

Availability Status 1 Available (Checked 4 days ago)

Symbol TS259

Workflow for a loan request (without OPAC integration)

Lender:

1. Search my library's online catalog
2. In local catalog: Verify availability; Copy call number
3. Paste call number
4. Add to Book Strap/Sticker Print Queue
5. Mark as Retrieving

TPV Reg ID: 83742

Previous Request Next Request

Apply constant data: DEFAULT

Actions: Note Mark as Considering Save Email Print Now

Mark as Considering Print Now

Mark as Verifying Add To Request Print Queue

Mark as Retrieving 5 Add To Book Strap/Sticker Print Queue 4

Mark as Scanning

Mark as Packaging

Borrower

Max Cost USD 0.00 (IFM)

Need Before 04/30/2012

Requested on 03/30/2012

Due Date 04/27/2012

Shipped Date 03/30/2012

Request Details (Request ID 202631553)

Status Submitted

Type Loan

Source WSILL

OCLC 103769424

Lenders *TPV

Get it in the library

1 of 1 available 2

Location	Status	Call number
Library - 3rd Floor	Not Checked Out	LB1062.6 .G54

Language English

Preferred edition Any edition

Verification WorldCat (103769424) Physical Description: xxxviii, 376 pages : illustrations ; 24 cm

Search my library's online catalog

Local ID LB1062.6 G54 3

Open Access No links found

Local Holdings

Search Google Scholar

Search Google Books

Workflow for a loan request

Print Queue: [Lending Book Straps/Stickers \(4\)](#)

- Tipasa® Home
- Discover Items
- Find Patrons
- Borrowing Requests
- Document Delivery
- Lending Requests
- Purchasing Requests
- Off-System Requests
- Print Queue (17)**
 - Borrowing [Remove All \(13\)](#)
 - Requests (7)
 - Book Straps/Stickers (6)
 - Lending [Remove All \(4\)](#)
 - Book Straps/Stickers (4)**
 - Purchasing
 - Print All

Results 1 - 4 of 4

Rows

<input checked="" type="checkbox"/>	ID	Media Type	Title
<input checked="" type="checkbox"/>	215191219		Social media tools and platforms in learning enviro
<input checked="" type="checkbox"/>	215123012		Human competence : engineering worthy perform
<input checked="" type="checkbox"/>	215123001		Here on earth : a natural history of the planet
<input checked="" type="checkbox"/>	215122996		Women in American Indian society

Results 1 - 4 of 4

Format


Paper Size: US Letter

Lender (student worker):

1. Open Print Queue > Lending > Book Straps/Stickers
2. Select requests
3. Print

Workflow for a loan request

US TRAINING LIBR (TS259)

 **1**

LOCAL ID "215123012"
Main Branch, MAIN-Stacks, LB1062.6 .G54 2007

TITLE
Human competence : engineering worthy performance

AUTHOR
Gilbert, Thomas F

VOLUME
ISSUE
ARTICLE AUTHOR

ARTICLE TITLE

DATE
PAGES
ISBN 9780787996154 0787996157
ISSN

DUE DATE 10/02/2022

BORROWER TPV
SUPPLIER TS259

Tipasa® Home

- Discover Items
- Find Patrons
- Borrowing Requests
- Document Delivery
- Lending Requests
- Purchasing Requests
- Off-System Requests
- Print Queue (17)
- Manage Copyright



Lending Priorities:

- Capital City (2)
- Can You Supply? (6)
- New - Copies (1)
- New - Loans (1)
- Considering - Loans (4)
- Retrieving (4) **2**

Lending Requests: Retrieving (4) TS259 Re

Options
 Print Shipping Labels Print Book Straps/Stickers Apply constant data:

[Remove all](#) Results 1 - 1 of 1 Limit of 100 requests


	ID	Media Type	Title	Borrower	Time To Resp
	215123012		Human competence : engineering worthy performance	TPV	< 12 hours








3

[Remove all](#) Results 1 - 1 of 1 Limit of 100 requests

Packaging **4**

Batch respond to "Can You Supply" items [Yes](#) [No](#) [Considering](#) [Verifying](#) [Scanning](#)

Results 1 - 4 of 4 

	ID	Media Type	Title	Borrower	Time To Respond	Tags
	215122996		Women in American Indian society	TPV	< 12 hours	
	215123001		Here on earth : a natural history of the planet	TPV	< 12 hours	
	215123012		Human competence : engineering worthy performance	TPV	< 12 hours	
	215191219		Social media tools and platforms in learning environments	TPU	> 5 days	

- Lender (student worker):
1. Get books from shelf
 2. Open retrieving queue
 3. Scan request barcodes
 4. Batch update to "Packaging"

Workflow for a loan request

Tipasa® Home

Search for requests

Request ID

Active Requests Closed Requests

Lender (another student worker):

1. Scan request barcode
2. Print shipping labels
3. Print book straps (if not previously printed)
4. Respond Yes

TS259 Reg ID: 127968

215123012: Human competence : engineering worthy performance [Previous Request](#) [Next Request](#)

Can you supply? Yes No - No reason given Conditional - Additional info needed

Print Shipping Labels Print Book Straps/Stickers

Affiliations: TEST

Apply constant data: Actions:

Request 0

Request Details (Request ID 215123012)

Status	Considering (Packaging)	Borrower	TF
Type	<input type="text" value="Loan"/>	Max Cost	USD 0.00
Source	WSILL	Need Before	10/03
OCLC	103769424	Requested on	09/02
Lenders	*TS259	Referral Date	09/02
Request Tags	<input type="text" value="Choose..."/>	Due Date	10/0 <input type="text"/>
		Item Barcode	<input type="text"/>
		Shipped Date	09/02/2 <input type="text"/>

Title Human competence : engineering worthy performance [Search my library's online catalog](#)

Author Gilbert, Thomas F

ISBN 9780787996154 0787996157

Local ID

Publication San Francisco : Pfeiffer, 2007

Life cycle for a copy request

The screenshot shows the WorldShare Interlibrary Loan interface. At the top, there's a navigation bar with 'WorldShare' logo and 'User s'. Below it, a menu includes 'Metadata', 'Interlibrary Loan', 'Analytics', and 'Admin'. A left sidebar contains navigation options like 'Discover Items', 'Find Patrons', 'Borrowing Requests', 'Document Delivery', 'Lending Requests', 'Purchasing Requests', 'Off-System Requests', 'Print Queue (8)', and 'Manage Copyright'. The main content area is titled 'Tipasa® Home' and features a search section for requests with a dropdown for 'Request ID', a search input field, and a 'Go' button. Below the search is a section for 'Frequently Used Tags' with 'All Tags (4)'. The 'Quick Links' section is divided into three columns: 'Borrowing:', 'Lending:', and 'Document Delivery:'. The 'Lending:' column includes links for 'Produced (3)', 'Expired (3)', 'Received', and 'Returned', with a sub-section for 'Lending: Lending Priorities' containing 'Capital City (4)', 'Can You Supply? (9)', 'New - Copies (1)', 'New - Loans (5)', and 'Considering - Loans (3)'. The 'Document Delivery:' column includes links for 'OCLC Policies Directory', 'OCLC Service Configuration', 'OCLC Usage Statistics', 'OCLC Article Exchange', 'Resource Sharing News', 'WS ILL Training Resources', and 'OCLC Community Center'. A yellow callout box on the right highlights the 'Lending: Lending Priorities' section.

Lender: Lending Priorities

Life cycle for a copy request

170579250: Journal of the American Chemical Society. Previous Request Next Request

Can you supply? Yes No - No reason given Conditional - Additional info needed

Print Shipping Labels Print Book Straps/Stickers

Group Affiliations: ULDM, NEUL, VASL, SL#N, NE@R, S#RE, ILLD, TEST

Apply constant data: DEFAULT

Actions:

Request Details (Request ID 170579250)

Status	Submitted	Borrower	TPU
Type	Copy	Max Cost	USD 5.00 (IFM)
Source	PATRON	Need Before	10/06/2016
OCLC	1226990	Requested on	09/06/2016
Lenders	*TPV	Referral Date	09/06/2016
URL Type	Article Exchange	Shipped Date	09/06/2016
URL			

Request Tags

Title	Journal of the American Chemical Society.	Search my library's online catalog
Author	American Chemical Society.; Marian S. Carson Collection (Library of Congress); American Chemical Society.	Local ID <input type="text"/>
ISSN	0002-7863	Open Access
Publisher	[Washington, etc.], [American Chemical Society] 1879	No links found
Format	Periodical/Article	
Article Title	Design of Reversible, Cysteine-Targeted Michael Acceptors Guided by Kinetic and Computational Analysis	
Article Author	Shyam Krishnan, Rand M. Miller, Boxue Tian, R. Dyche Mullins, Matthew P. Jacobson, and Jack Taunton	
Volume	136	
Issue/No	36	
Issue Date	Sept 10, 2014	
Pages	12624-12630	
Verification	bibliography	

Lender: After scanning article, click **Article Exchange**

Life cycle for a copy request

Documents library

Articles

Arrange by:

Name ^	Date modified	Type
170579250.pdf	9/6/2016 11:03 AM	Adobe Acrobat Docu...

All Files

Open

Lender: Attach article and Drop File

170579250: Journal of the American Chemical Society. TPV R

Previous Request

Can you supply? Yes No - No reason given Conditional - Additional info needed

Print Shipping Labels Print Book Straps/Stickers

Group Affiliations: ULDM, NEUL, VA\$L, SL#N, NE@R, S#RE, ILLD, TEST

Apply constant data: DEFAULT

Actions: Mark as Considering Save Email Print Now

Request Details (Request ID 170579250)

Status	Submitted	Borrower	TPU
Type	Copy	Max Cost	USD 5.00 (IFM)
Source	PATRON	Need Before	10/06/2016
OCLC	1226990	Requested on	09/06/2016
Lenders	*TPV	Referral Date	09/06/2016
URL Type	Article Exchange	Shipped Date	09/06/2016
URL	170579250.pdf		
	OCLC Article Exchange <input type="button" value="Drop File"/>		
Request Tags	Choose...		

Title: Journal of the American Chemical Society. [Search my library's online catalog](#)

Author: American Chemical Society.; Marian S. Carson Collection (Library of Congress); American Chemical Society.

ISSN: 0002-7863

Publisher: [Washington, etc.], [American Chemical Society] 1879

Format: Periodical/Article

Article Title: Design of Reversible, Cysteine-Targeted Michael Acceptors Guided by Kinetic and Computational Analysis

Article Author: Shyam Krishnan, Rand M. Miller, Boxue Tian, R. Dyché Mullins, Matthew P. Jacobson, and Jack Taunton

Volume: 136

Issue/No: 36

Issue Date: Sept 10, 2014

Pages: 12624-12630

Local ID:

Open Access: No links found

Life cycle for a copy request

170579250: Journal of the American Chemical Society. Previous Request

Can you supply? Yes No - No reason given Conditional - Additional info needed

Print Shipping Labels Print Book Straps/Stickers

Group Affiliations: ULDM, NEUL, VASL, SL#N, NE@R, S#RE, ILLD, TEST

Apply constant data: Actions:

Request Details (Request ID 170579250)

Status	Submitted	Borrower	TPU
Type	Copy	Max Cost	USD 5.00 (IFM)
Source	PATRON	Need Before	10/06/
OCLC	1226990	Requested on	09/06/
Lenders	*TPV	Referral Date	09/06/
URL Type	Article Exchange	Shipped Date	09/06/
URL	<input type="text" value="http://oc.lc/NfNCbd"/> OCLC Article Exchange <input type="button" value="Preview"/> <input type="button" value="Cancel"/>		
Password	<input type="text" value="WnVJKp7p"/>		
Request tags	<input type="text" value="Choose..."/>		

Title Journal of the American Chemical Society. [Search my library's online catalog](#)

Author American Chemical Society.; Marian S. Carson Collection (Library of Congress); American Chemical Society.

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Volume 136

Issue/No 36

Issue Date Sept 10, 2014

Pages 12624-12630

Local ID

Open Access No links found

System generates URL and password; Lender clicks Yes

WRAP UP

Documentation and training



Or directly at

https://help.oclc.org/Resource_Sharing/Tipasa

A screenshot of the UCLC Tipasa help page. The page header includes the UCLC logo, 'System Status Dashboard', 'Contact OCLC Support', and 'Tell us'. A search bar contains the text 'How can we help you?'. Below the search bar is a breadcrumb trail: 'Home > Resource Sharing'. The main heading is 'Tipasa' with a sub-heading 'Last updated: Feb 2, 2018'. A paragraph states: 'Tipasa provides new functionality that speeds fulfillment of interlibrary loan requests to save time for your staff and users.' Below this is a link: 'For implementation materials, please see Tipasa Implementation.' The page is divided into several sections: 'Get started' (with links to 'Contact OCLC Order Services' and 'Create a Tipasa account'), 'Article Exchange' (with a link to 'Create a Tipasa account'), 'Print' (with links to 'Print requests', 'Printing for Borrowers', 'Printing for Document Delivery Requests', and 'Printing for Lenders'), 'Tags' (with links to 'Manage Tags' and 'View Tags'), 'User portal' (with a link to 'User portal'), and 'WorldShare Circulation Integration' (with a link to 'WorldShare Circulation Integration'). The OCLC logo is at the bottom left.

Community Center

- Discussions with Tipasa users in other institutions
- News and events
- Search enhancement requests or contribute your own



A screenshot of the OCLC Community Center website. The top navigation bar includes the OCLC logo and links for "Support", "Research", "Community" (which is underlined), "Developer", and "WebJunction". Below this is a secondary navigation bar with "Community" and several dropdown menus: "Welcome", "Product Communities", "Knowledge Communities", "Events", "Recordings", and "Ideas". The main content area has a green background with a circuit-like pattern and the word "Tipasa" in large white text. Below the title is a search bar with a dropdown menu set to "All community" and the text "Search all content" followed by a magnifying glass icon. At the bottom, a breadcrumb trail reads "OCLC Community Center > Product Communities > Tipasa".

Knowledge check

- Check your knowledge of Tipasa features (takes about 3 minutes)
- See chat panel for hyperlink
- To open chat panel:
 - If you are attending a live session: click the Chat button at the bottom right of the screen



- If you are viewing a recording: click the button in the upper right corner



Thank You!

When you exit from WebEx, you will automatically be directed to an evaluation form:

- **Instructor:** Rick Newell
- **Class name:** Introduction to Tipasa

Training questions (what's covered in a class, etc.)?

Contact Rick Newell

newellr@oclc.org or 1.800.848.5878